

SPACE Gallery and Gift Shop Policies



All entries must be for sale. Entry fees are non-refundable.

All entries must be properly presented for display, no sawtooth hangers.

- Payments for sales are sent at the end of each month. Artists also receive a copy of each sales slip with their checks. It is the responsibility of the artist to replace items that have been sold.
- Insurance is the responsibility of the artist. SPACe, its employees, volunteers, and officers will not be liable for any losses or damages.

Fill out -- PLEASE PRINT -- and attach the identification tags to the FRONT or SIDE of the artwork. Do not damage your frames!

NAME _____	Category _____
TITLE _____	
MEDIUM _____	PRICE _____
NAME _____	Category _____
TITLE _____	
MEDIUM _____	PRICE _____
NAME _____	Category _____
TITLE _____	
MEDIUM _____	PRICE _____
NAME _____	Category _____
TITLE _____	
MEDIUM _____	PRICE _____

ENTRY FORM *Botanica* - Tree and Flower Show
NAME _____

MAILING ADDRESS _____

PHONE _____

EMAIL _____

Yes ___ No ___ I will bring a plate of appetizers for the opening reception.

Opening Reception: Saturday, April 7, 5 - 7 pm

Dates of Show: April 3 - 28, 2012

Entered artwork: Please print!!

Title #1 _____

Medium _____ Category _____ Price \$ _____

Title #2 _____

Medium _____ Category _____ Price \$ _____

Title #3 _____

Medium _____ Category _____ Price \$ _____

Title #4 _____

Medium _____ Category _____ Price \$ _____

Consignment Agreement

The following terms and conditions are agreed to by the undersigned artist or representative:
 A commission of _____ will be deducted from the listed price when any of the listed artwork is sold as a result of its presence in this show. The commission rate is 25% for SPACe members, 30% for nonmembers. Payment will be made at the end of the month during which the sale was concluded to the address provided.

The Gallery, SPACe, its officers, volunteers, and employees do not assume responsibility for any works that are lost, stolen, or damaged while in the Gallery's possession. Insurance is the responsibility of the artist. Every effort will be maintained to prevent any such loss.

The consigned works must be claimed and removed at the end of the show. If art will not be picked up on the closing day of the show, arrangements must be made in advance with the Gallery staff, for pick-up. Otherwise, any items left after the check-out date may be subject to storage fees and any left over 90 days become the property of the Spanish Peaks Arts Council.

Consented, agreed to, and signed by:

Artist _____ Date _____

Gallery representative _____ Date _____

Amount of fee \$ _____ Paid? Yes No Cash Check

total paid \$ _____ Remarks _____

Do not cut apart -----

Date _____ 2012 Membership Categories (circle one)

Individual \$25 Family \$35 Business \$75 Sponsor \$100
 \$250 Patron \$500 Angel \$10 Nonprofit Org.

NAME _____

MAILING ADDRESS _____

EMAIL _____

PHONE _____

Botanica-Tree and Flower Show

April 3 - 28, 2012

Artwork must be the original concept and design of the artist. All media are acceptable. The main focus of the artwork must be your interpretation of flowers or trees. No artwork that has been in a SPACe Gallery show within the past 12 months will be accepted

- ▶ Mar. 29 & 31 -- Bring artwork to the SPACe Gallery between 11 am - 2 pm
- ▶ April 7 - Opening reception 5 - 7 pm (Saturday)
- ▶ May 1 - 19 - Pick up artwork between 10 - 3 (Tues/Thurs/Sat)
- ◆ \$5 entry fee per item, maximum 4 entries. Sold artwork may be replaced for no additional fee.
- ◆ All entered artwork must be for sale
- ◆ 25% commission charged on sales/ non members 30%.

Hanging art must be properly presented and have a secure WIRE ON THE BACK, no sawtooth hangers. If any entry is more than 18"x24", other entries must be substantially smaller.

SPACe members who live too far away to hand deliver their artwork may ship artwork entered in this show, as long as it can be picked up before the next show. Arrangements can be made to pick up work at a later date. Shipped artwork must be sent via US Postal Service to the SPACe P.O. Box 419. **DO NOT SHIP GLASS.** Framed artwork must be protected with plexiglas or similar glazing. Include a copy of this entry form and the required entry fees. For more information please call Kathy at 719 742-5756 or email: gallery@spanishpeaksarts.org

Sponsored by
 The Spanish Peaks Arts Council
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 Phone 719 742-3074
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 website: SpanishPeaksArts.org



The Spanish Peaks Arts Council is a 501(c)(3) nonprofit corporation supporting the arts and art education in the Spanish Peaks region of Southern Colorado